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Approved For Release 2004/07/08 : CIA-RDP80R01720R000500090099-6

9 January 1968

**MEMORANDUM FOR: Administrative Officer/Directorate of Intelligence**

25X1 **ATTENTION** :

**THROUGH** : Administrative Office/Office of the Director

**SUBJECT** : Personnel Requirements for Vietnamese Affairs Staff/  
Related Activities Center

**REFERENCE** : A. Memorandum dated 11 October 1967, subject as above  
B. Memorandum to the Director of Central Intelligence,  
dated 18 April 1967, Subject: Establishment of a  
Related Activities Center under the DCI's VAS in  
Conjunction with the CIA Operations Center

25X1 1. Per the arrangements arrived at between [redacted]  
[redacted] of my staff, this memorandum sets forth the specifics of  
25X1 our request for additional personnel to be assigned from the DDI to the Vietnamese  
Affairs Staff as discussed with [redacted] on 4 January.

2. Since its physical completion, the workload of the Vietnamese Affairs Staff's Related Activities Center has greatly expanded, partly because of a steadily increasing use of the Center by various Agency components and partly because of an added set of responsibilities unforeseen at the time the Center was established. In September 1967, at White House direction, an Interagency Vietnam Data Task Force was established under the DCI's aegis. I chair this Task Force as the DCI's executive agent. A large portion of the work involved in this function falls directly on the VAS/RAC. The work is directed towards the over-all Agency roles and responsibilities in Revolutionary Development and pacification monitoring and evaluation.

3. The original tasks recognized as dischargeable under the VAS/RAC mission statement plus the added Task Force responsibilities have been undertaken without an increase in RAC personnel beyond the two individuals requested in paragraph 1 of Reference A, though even with those individuals we were still light on initially contemplated personnel strength.

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4. As originally established, a total of seven officers and one secretary were to work in VAS/RAC. Two of the officers and the secretary were already assigned to SAVA. The Operations Center furnished a Watch Officer from the Situation Room on a two-week rotational basis. The two officers requested in Reference B were received and are working. This gives us five officers, but we are still in urgent need of the other two to complete our manning requirements and to accomplish more effectively our expanded mission and responsibilities.

5. These two officers would be responsible for handling, management and disposition of data related to both the situation-following aspects of the facility and the Data Task Force/Revolutionary Development and pacification tasks. One officer would work under the guidance and direction of the Operations Center officer and the other would work on the Data Task Force/RD and pacification side of the facility.

6. The personnel required should be young officers within the GS grades 7 to 10. Although SEA experience is not mandatory, it would be highly desirable. This requirement is fairly urgent and I would be most grateful if steps could be taken to furnish the requested personnel as soon as possible.

George A. Carver, Jr.  
Special Assistant for Vietnamese Affairs

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Orig & 1 - Addressee  
1 - AO/DCI  
1 - VAS/RAC  
1 - Personnel file  
1 - GAC Chrono ✓  
1 - VAS Chrono

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